



# 10th GMS Economic Corridors Forum

*Theme: Extending Corridors for Inclusive Connectivity in the GMS*

12-13 December 2018 • Nay Pyi Taw, Myanmar

## INFORMATION NOTE

(as of 7 December 2018)

### 1. HOST AND ORGANIZERS

The 10th GMS Economic Corridors Forum (ECF-10) is hosted by the Government of Myanmar through its Ministry of Investment and Foreign Economic Relations (MIFER). The Asian Development Bank (ADB), as the GMS Secretariat, is helping in the organization of ECF-10.

### 2. VENUE

The meetings will be held at the **MGallery Nay Pyi Taw by Sofitel Hotel (MGallery Hotel)**.

Address: National Guest House, Dekkhina Thiri Road, Nay Pyi Taw, Myanmar

Distance from airport: 23 km. or approximately 22 minutes travel by car

Tel: +95 67 810 5059

Fax: +95 67 810 5060

Website: <https://www.accorhotels.com/gb/hotel-9096-the-lake-garden-nay-pyi-taw-mgallery-by-sofitel/index.shtml>

### 3. SCHEDULE OF EVENTS

12 December 2018 (Wednesday)		Venue
8:30 a.m. – 3:30 p.m.	GMS Senior Officials' Meeting (SOM) <i>(GMS Senior Officials and ADB Representatives)</i>	Chindwin Room (Kaytumadi Building)
12:15 p.m. – 1:30 p.m.	Lunch <i>(Participants of the GMS SOM)</i>	Grand Bell Restaurant (Inwwa Building)
7:30 p.m. – 8:30 p.m.	Welcome Dinner hosted by the Government of Myanmar <i>(All Participants)</i>	Irrawady Room (Hantharwady Building)
13 December 2018 (Thursday)		
9:00 a.m. – 4:45 p.m.	10th GMS Economic Corridors Forum <i>(GMS Heads of Delegations, GMS Senior Officials, Development Partners, Private Sector Representatives, and ADB Officials)</i>	Irrawady Room (Hantharwady Building)
11:45 a.m. – 1:20 p.m.	Lunch	Grand Bell Restaurant
6:30 p.m. – 8:30 p.m.	Dinner sponsored by ADB <i>(All Participants)</i>	Grand Bell Restaurant

The provisional program-agenda of ECF-10 is available at <https://www.greatermekong.org/10th-gms-economic-corridors-forum-ecf-10>.

#### 4. REGISTRATION

**Pre-Meeting Registration.** All participants are required to submit a completed registration form to the Host Country through its MIFER ([ferd.iosection@gmail.com](mailto:ferd.iosection@gmail.com)) **on or before 29 November 2018**. Registration forms are coursed through the GMS National Coordinators (NCs) for country delegates, and sent directly to other invited participants, including development partners and private sector representatives.

GMS NCs are requested to submit **on or before 29 November 2018** the official list of country delegates using the GMS Country Delegation Form to MIFER ([ferd.iosection@gmail.com](mailto:ferd.iosection@gmail.com)), with copy to the GMS Secretariat ([gms@adb.org](mailto:gms@adb.org)).

**On-site Registration.** Participants who are unable to pre-register may register on-site in person upon presentation of their letter of invitation or nomination. **On-site registration is on 11 December 2018, 4:00 p.m.–7:00 p.m., inside the GMS Secretariat Room in Hantharwady Building.**

**Media.** Interested media organizations from GMS countries are requested to coordinate their registration with the office of the GMS NC in the country where they operate. Media personnel are allowed to cover only the opening ceremony of ECF-10 on 13 December 2018, 9:45 a.m.–9:50 a.m.

#### 5. IDENTIFICATION BADGES

Identification badges (ID) for GMS country delegates will be distributed by assigned liaison officers (LOs) upon arrival at the hotel.

Other participants (representatives from development partners, private sector and media) may collect their IDs at the on-site registration on **11 December 2018, 4:00 p.m.–7:00 p.m., GMS Secretariat Room (Hantharwady Building) or on 13 December 2018, 8:30 a.m.–9:00 a.m., outside the Irrawady Room (Hantharwady Building)** before the ECF-10 starts.

IDs are strictly required to gain entry into meeting and function areas. **Please wear your ID prominently at all times during meetings and functions.** Lost ID must be reported immediately to the GMS Secretariat or LOs.

#### 6. HOTEL ARRANGEMENTS

**6.1 MGallery Nay Pyi Taw by Sofitel Hotel.** Block reservation has been made for the Heads of Delegations (HODs) and key officials of GMS countries with the following room rates:

Room Type	Single Occupancy	Double Occupancy
Superior Room	USD 65	USD 70
De luxe Suite (reserved for HODs)	USD 125	USD 125

*Note: Room rates are net (inclusive of service charge and government tax), and include daily buffet breakfast at the Grand Bell Restaurant and internet access in the rooms. Hotel check-in time is at 2:00 p.m. and check-out is at 12 noon. Early check-in and late check-out are subject to room availability and applicable charges.*

Country focals are requested to contact the GMS Secretariat (Ms. Rowena Sancio, e-mail: [rsancio.consultant@adb.org](mailto:rsancio.consultant@adb.org)); Ms. Cira Rudas, e-mail: [crudas@adb.org](mailto:crudas@adb.org)) for their country's room allocations at the MGallery Hotel.

**6.2 Hilton Nay Pyi Taw Hotel.** Block reservation has also been arranged for other country officials, development partners and private sector representatives at the Hilton Nay Pyi Taw Hotel (website: <https://www3.hilton.com/en/hotels/myanmar/hilton-nay-pyi-taw-NYTHZHI/dining/index.html>). Hilton Nay Pyi Taw Hotel is approximately 2.8 km. or 4 minutes by car from MGallery Hotel. **Transportation will be provided to bring participants to and from MGallery Hotel.**

Limited rooms are available at the special rates below. Please book online at <http://www.hilton.com/en/hi/groups/personalized/N/NYTHZHI-GGMSA-20181128/index.jhtml> not later than **3 December 2018.**

Room Type	Single Occupancy	Double Occupancy
Superior Room	USD 60	USD 70

*Note: Room rates are net (inclusive of service charge and government tax), and include daily buffet breakfast and internet access in the rooms.*

## 7. AIRPORT FACILITATION

Each GMS country delegation is requested to designate for each arriving batch of delegates a coordinator who will liaise with the Host Country (MIFER) on airport facilitation matters through the assigned LOs listed at the end of this note.

HODs of GMS countries and ADB will be accorded VIP arrival/departure courtesies (provision of VIP lounge, baggage retrieval assistance, and customs and immigration facilitation). A representative from MIFER, together with an LO and security officer, will welcome/send off, and escort the HODS. The GMS Secretariat requests flight details of HODs to be conveyed early to ensure proper arrival and departure courtesies.

Other delegates will go through the regular channel for immigration, customs and luggage clearance. The LO assigned per country will provide assistance, as needed.

## 8. TRANSPORT ARRANGEMENTS

**Country Delegates.** The HODs and country delegates will be provided airport transfers in the following accredited vehicles:

Passenger	Vehicle
HOD for the ECF-10	Audi Audi A6 S/L
HOD for the SOM	Camry S/L
Delegates	12-Seater Hiace Commuter

A representative from MIFER, together with an LO and security officer, will accompany the HODs in traveling to and from MGallery Hotel. LOs will escort country delegates as well to bring them to and from their designated hotels.

Countries are requested to inform and coordinate their flight schedule with their assigned LOs well in advance for necessary preparatory arrangements.

Countries are requested to inform the GMS Secretariat early if they plan to make their own airport transfers and other transportation arrangements for their HODs.

**Other Participants.** Representatives from development partners, the private sector and media are requested to make their own transportation arrangements. Airport taxi costs about USD15. The GMS Secretariat will provide assistance, as needed.

## 9. SECURITY AND PROTOCOL

GMS countries are requested to coordinate with the GMS NC for Myanmar for all security and protocol arrangements during the meetings. In particular, GMS countries are requested to inform the Government of Myanmar in advance:

- If the HODs will be accompanied by their own security personnel; and
- If media representatives from the GMS country will accompany the HODs and/or the delegation.

The Government of Myanmar will provide security officers at the MGallery Hotel during the meetings. GMS NCs are requested to ensure that assigned LOs are informed in advance of the HODs' movements or activities to allow for provision of proper logistical and security measures.

All participants, except the HODs, will be subject to security checks when accessing meeting and function areas. **Participants are requested to wear their ID prominently at all times during meetings and functions.**

## 10. COMMUNICATIONS

The official medium of communication for ECF-10 is English. Simultaneous translation facilities (booths and audio equipment such as microphones and headsets) will be provided upon request by a GMS country. GMS countries are requested to bring their own simultaneous translators who will sit inside the booth and whispering translator for HODs, as necessary.

## 11. MEETING DOCUMENTS

Advance copy of the meeting documents, as available, will be e-mailed to registered participants before the meetings. USB flash drives containing meeting documents, GMS reports and publications will be distributed to participants on-site.

Four (4) sets of meeting folders will be given to each country (SOM and ECF-10 HODs + 2 senior officials). Country delegations and other participants are requested to print their own set of documents, as needed.

## 12. OTHER MEETING-RELATED SERVICES

The following assistance/ services are available to participants:

Room/ Service	Location
GMS Secretariat	Hantharwaddy Building
Secretariat of Host Country	TBA
VIP Holding Room (for use of HODs on 13 December 2018)	Hantharwaddy Building
Medical Services Room	TBA

## 13. ECF-10 SECRETARIAT

### 13.1 Host Country – Myanmar (through MIFER)

Name	Telephone	E-mail Address
Ms. Moh Moh Naing	+95 67 407 346	<a href="mailto:ferd.iosection@gmail.com">ferd.iosection@gmail.com</a>
Ms. Tin Theint Theint Thaw	+95 67 407 345	<a href="mailto:ferd.iosection@gmail.com">ferd.iosection@gmail.com</a>

### 13.2 GMS Secretariat (ADB)

Name	Telephone	E-mail Address
Ms. Rhodora Concepcion	+66 2 263 5300	<a href="mailto:rbconcepcion@adb.org">rbconcepcion@adb.org</a>
Ms. Rowena Sancio	+63 998 994 2344	<a href="mailto:rsancio.consultant@adb.org">rsancio.consultant@adb.org</a>
Ms. Josephine Duque-Comia	+632 632-4444 ext. 5361	<a href="mailto:jduque@adb.org">jduque@adb.org</a>
Ms. Cira Rudas	+632 632-4444 ext. 5709	<a href="mailto:crudas@adb.org">crudas@adb.org</a>

## 14. LIAISON OFFICERS

The Host Country has assigned LOs for each country delegation, and separately for their respective HODs as given below. LOs will be around and ready to assist delegations throughout ECF-10. A country's focal for logistical and administrative arrangements should contact the assigned LOs in advance for any specific requests of the HODs and delegates.

Country	Liaison Officer for ECF-10 HOD	Liaison Officer for Delegates
Cambodia	Ms. Tin Zar Kyaw Tel: +95 9 5418282 E-mail: <a href="mailto:tinzarkyawwynn@gmail.com">tinzarkyawwynn@gmail.com</a>	Ms. Aye Aye Pite Tel: +95 9 424682318 E-mail: <a href="mailto:ayeayepite89@gmail.com">ayeayepite89@gmail.com</a>
PRC	Ms. Zar Li New Tel: +95 9 457809856 E-mail: <a href="mailto:zarlinwe7@gmail.com">zarlinwe7@gmail.com</a>	Ms. Akari Ye`Tint Tel: +95 9 428134375 Email: <a href="mailto:akariyetint@gmail.com">akariyetint@gmail.com</a>
LAO PDR	Ms. Khin Ma Ma Bo Tel: +95 9 793163044 E-mail: <a href="mailto:khinmamabo9@gmail.com">khinmamabo9@gmail.com</a>	Ms. Hnin Zar Hlwar Tel: +95 9 693054276 E-mail: <a href="mailto:maythazinthwe94@gmail.com">maythazinthwe94@gmail.com</a>

Country	Liaison Officer for ECF-10 HOD	Liaison Officer for Delegates
Thailand	Ms. Zalat Phyu Myint Tel: +95 9 974239417 E-mail: <a href="mailto:zalatphyumyint@gmail.com">zalatphyumyint@gmail.com</a>	Ms. May Thazin Thwe Tel: +95 9 693054276 E-mail: <a href="mailto:maythazinthwe94@gmail.com">maythazinthwe94@gmail.com</a>
Viet Nam	Ms. Htet Htet Htoo Tel: +95 9 5310967 E-mail: <a href="mailto:htethtethtooferd@gmail.com">htethtethtooferd@gmail.com</a>	Ms. Mya Mya Thin Tel: +95 9 420703266 E-mail: <a href="mailto:myamyathinthin@gmail.com">myamyathinthin@gmail.com</a>
ADB	Ms. Ei Ei Htay Tel: +95 9 5175464 E-mail: <a href="mailto:eith25@gmail.com">eith25@gmail.com</a>	
Overall LO	Ms. Yi Yi Khin Tel: +95 9 250637012 E-mail: <a href="mailto:yiyikhin1@gmail.com">yiyikhin1@gmail.com</a>	

## 15. SECURITY OFFICERS

The Host Country has assigned a security officer to each HOD as given below. Security officers will be with the HODs upon arrival at the airport and provide security measures throughout ECF-10.

GMS NCs are requested to ensure that assigned LOs are informed in advance of the HODs' movements or activities for proper coordination with security officers.

Country	Security Officer for ECF-10 HOD
Cambodia	Mr. Aung Thu Moe (Police Second Lieutenant) Tel: +95 9 763016477 E-mail: <a href="mailto:aungthu225525@gmail.com">aungthu225525@gmail.com</a>
PRC	Mr. Aung Aung Soe (Police Lieutenant) Tel: + 95 9 5401607 E-mail: <a href="mailto:lakhaya38security@gmail.com">lakhaya38security@gmail.com</a>
LAO PDR	Mr. Nyan Linn Htet (Police Lieutenant) Tel: +95 9 43037091 E-mail: <a href="mailto:Bonyanbn8@gmail.com">Bonyanbn8@gmail.com</a>
Thailand	Mr. Myo Myint Zaw (Police Second Lieutenant) Tel: +95 9 421754347 E-mail: <a href="mailto:lakhaya38security@gmail.com">lakhaya38security@gmail.com</a>
Viet Nam	Mr. Thet Khaing Oo (Police Captain) Tel: +95 9 8634370 E-mail: <a href="mailto:thetkhaingoo250084@gmail.com">thetkhaingoo250084@gmail.com</a>
ADB	Mr. Than Zaw Htoo (Police Captain) Tel: +959 43166049 E-mail: <a href="mailto:phonehtet77@gmail.com">phonehtet77@gmail.com</a>